



ADMISSIONS POLICY 2014-15 FOR ST AIDAN'S CATHOLIC SCHOOL IN SUNDERLAND L.A.

This Admissions Policy has been formally adopted by the Governing Body of St Aidan's Catholic school.

The Planned Admission Number (PAN) for the school is 180.

Boys of all faiths and none who are willing to uphold the special ethos of the school are welcome.

Applications must be made on the Local Authority Common Application Form. All forms must be returned by the closing date set by the Local Authority.

Any applications received after the closing date will be accepted but considered only after those received by the **31st October 2013**.

Boys who have a statement of Special Educational Need which names St Aidan's Catholic School will be admitted to the school.

Oversubscription Criteria:

Where there are insufficient places available to meet all parental preferences, priority will be given to applications in the following order:

(First priority in each category will be given to brothers (see note 3) that is, children who will have a brother attending the school in September 2013)

1. Looked after Catholic boys in the care of a local authority or boys that were looked after by the local authority and immediately after that became subject to an adoption, residence or special guardianship order (see definitions)
2. Catholic boys
3. Looked after boys in the care of a local authority or boys that were looked after by a local authority and immediately after that became subject to an adoption, residence or special guardianship order (see definitions)
4. Boys, who are baptised or dedicated members of other Christian Churches as recognised by Churches Together in England (see note 4)
5. Boys of other faith traditions



6. Other boys

If applicants are seeking admission under criteria 4 & 5 above, they will be asked for a letter of support to confirm their church membership from their minister or Faith leader, or suitable equivalent.

Additional Notes:

1. Definition of Catholic

Boys who have been baptised as Catholics or have been formally received into the Catholic Church. All applicants seeking admission under criteria 1 and 2 will be asked to provide evidence that the child has been baptised as a Catholic or has been received into the Catholic Church. A baptismal certificate or a letter from their Parish Priest confirming their baptism or reception into the Catholic Church will suffice.

2. Definition of Children in the care of a Local Authority

A looked after child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission. An adoption order is an order made under section 46 of the Adoption and Children Act 2002. A residence order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989. A special guardianship order is an order appointing one or more individuals to be a child's special guardian or guardians' (Section 14A Children Act 1989)

3. Definition of Brother

Brother refers to brother, half brother, adopted brother, step brother or male child of the parent/carer's partner where the boy for whom the school place is sought is living in the same family unit at the same address as that brother.

4. Churches Together in England

(See www.churches-together.org.uk for further details on membership)

5. Tie Breaker

Where there are places available for some, but not all applicants within a particular criterion, distance from home address to the main school entrance will be the deciding factor. Distance will be measured using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.



6. **Right of Appeal**

Where a parent/carer has been notified that a place is not available for their child, every effort will be made to help the parent/carer to find a place in a suitable alternative school. Parent/carers who are refused a place have a statutory right of appeal. Further details of the appeals process are available by writing to the Chair of Governors at the school address.

7. **Home Address**

It is the parental address which will be used in applying the admission criteria. This means that, when stating your choice of school, you should give the parental/carer address at the time of application. The address of childminders or other family members who may share in the care of your child should not be quoted as the home address.

8. **Waiting List**

If your child has been refused admission, you can request that your child's name be placed on the school's waiting list. If places become available, we will consider all relevant applications based on the waiting list which will be maintained for the full academic year.

9. **Application Information**

It must be stressed that formal written applications for admission must be made on the form provided by the Local Authority and returned to them by the stated date. Places will then be allocated by strict application of the above criteria, with no reference to the date of application except for late applications. Parents/carers will be notified as to whether or not their child has been allocated a place on 1st March 2014.

Further information regarding admissions is available on the school website:
www.staidanscatholicschool.co.uk